

Actions requested by the Overview and Scrutiny Committee

Date Action Requested	Action to be Taken	Response
<p>4th February 2009</p> <p align="center">1</p>	<p>Members received a presentation on the Shared Services Board and Joint Working and requested that Overview and Scrutiny be involved throughout the shared services process.</p>	<p>Relevant Officers to report before the Overview and Scrutiny Committee as part of the shared services process where appropriate. (TO BE DONE) – ONGOING.</p>
<p>8th July 2009</p> <p align="center">2</p>	<p>Officers were asked to contact the Council's auditors to enquire about best practice examples of Medium Term Financial Plan (MTFP) documents produced by other local authorities.</p>	<p>Officers requested further information regarding best practice examples of MTFPs on 17 July 2009. Examples have yet to be provided to the Committee (TO BE DONE).</p>
<p>29th July 2009</p> <p align="center">3</p>	<p>The Committee agreed that the consultants' report regarding the Arrow Valley Countryside Centre should be pre-scrutinised by the Committee.</p>	<p>This report will be delivered at a meeting of the Committee on 13th January 2010. (WILL BE DONE SOON). Lead Officer, Head of Leisure and Arts.</p>
<p>14th October 2009</p> <p align="center">4</p>	<p>Members agreed that Councillor Braley should liaise with the Head of Strategy and Partnerships at the Council to complete a scoping document for the proposed review of possible actions that could be taken to reduce the length of time individuals remain on the priority waiting list for disabled facilities grants and the lifetime grant.</p>	<p>This action remains to be completed. Lead Member, Councillor Braley, lead Officer, Head of Strategy and Partnerships. Estimated completion date, not specified. (TO BE DONE).</p>

<p>14th October 2009</p> <p>5</p>	<p>Members agreed that the former Chair of the Role of the Mayor Task and Finish Group, Councillor Chalk, should meet with the Member Services' Officer and IT Services to discuss ways to develop the mayoral pages on the Council's website.</p>	<p>This meeting is scheduled to take place on 9th December 2009. DONE.</p>
<p>14th October 2009</p> <p>6</p>	<p>Officers reported an item that had been raised by the Portfolio Holder for Community Safety for the consideration of the Crime and Disorder Scrutiny Panel.</p>	<p>Members agreed that this item should be referred for consideration at the first meeting of the Panel. Lead Officer, Overview and Scrutiny Support Officer, estimated completion date, not specified. (TO BE DONE).</p>
<p>25th November 2009</p> <p>7</p>	<p>Members discussed the reduction in income in relation to cost codes 0005 (Hewell Road Pool); 0021 (Arrow Vale Sports Centre); 0025 (Kingsley Sports Centre). Further clarification was requested as to whether the loss of instructors, and classes, was due to an increase in the level of charges for these services.</p>	<p>A response has been provided by Officers and was circulated for Members' consideration on 4th December 2009. DONE.</p>
<p>25th November 2009</p> <p>8</p>	<p>Members discussed NI 192: the percentage of household waste sent for reuse, recycling and composting. They questioned why the figures for September had not yet been provided by Worcestershire County Council.</p>	<p>Officers were asked to investigate the reasons for the delay in obtaining these figures. Lead Officer, Head of Strategy and Partnerships, estimated completion date not specified.</p>

<p>25th November 2009</p> <p style="text-align: center;">9</p>	<p>Members agreed that Overview and Scrutiny could contribute to the development of an effectively working Single Equalities Scheme by scrutinising the different elements of the scheme on a case by case basis. The Committee agreed that the Gender Equalities Scheme should be the first element to be scrutinised as part of these arrangements.</p>	<p>Members and Officers to complete a scoping document for each review, following consideration of the scheme at a meeting of the Executive Committee in February 2010. TO BE DONE. Lead Officer Head of Strategy and Partnerships, estimated completion date not specified.</p>
<p>25th November 2009</p> <p style="text-align: center;">10</p>	<p>Members were advised that Bromsgrove District Council had invited non executive members to attend a scrutiny training event in Bromsgrove Council Chamber on 10th December from 18:00-21:00.</p>	<p>Members requested that the details for this training event be re-circulated for the consideration of all non-executive Councillors and that the attendance of Councillor R King be confirmed with Bromsgrove. DONE.</p>

Glossary

- MTFP - Medium Term Financial Plan
OSSO - Overview and Scrutiny Support Officer